

Time Management Goal: Be Efficient with Your Time

*Teach us to number our days aright,
that we may gain a heart of wisdom. Psalm 90:12 (NIV)*

Biblical Time Management Insights:

1. Time management is actually [life management](#).
2. The problem is not [a lack](#) of time but [my choices](#).

[Ecclesiastes 8](#)

3. The good news is that Time management can [be learned](#).
[Psalm 90](#)

How to manage your time and make your life more effective

[Ephesians 5](#)

1. [Analyze](#) your life style. [Ephesians 5:15](#)
2. You [prioritize](#) what's important. [Ephesians 5:17](#).

God has **5 purposes** for You:

Personally: I have just enough time [to do God's will](#).

3. [Economize](#) your energy. v16 *“Make the best use of your time.”*

[Ephesians 5:18](#)

Time management is also [energy](#) management. [Romans 12](#)

Some Time Tips:

- ✓ Use the middle letters of the alphabet = [NO!](#)

Ask yourself: What do I need to stop doing?

- ✓ Group similar tasks together.

[Proverbs 17:24](#)

- ✓ Learn to use '[loose change](#)' time.

- ✓ Maintain a [relaxed attitude](#). *Worry and stress waste time.*
[Proverbs 14:30](#)

- ✓ A great time economizer is: [Put God first](#).

“Reverence for the Lord adds hours to each day” Prov. 10:27

4. You need to [utilize](#) the present. [Ephesians 5:16](#)

Father I commit to [be wise with my time](#).

Next Week: Growing through Goals
“The Goal of Champions” Matthew 5:48 & Philipians 3:13-14